

# Capstone Title Services, LLC

2401 REGENCY ROAD, SUITE 301  
LEXINGTON, KY 40503  
(800) 350-5267  
WEB ADDRESS: CAPSTONETITLE.NET

## SELLER INFORMATION FORM AND AUTHORIZATION TO OBTAIN MORTGAGE PAYOFFS

Property Address: \_\_\_\_\_

Please fill out the form below so that we may prepare for your upcoming closing:

Owner/Seller 1 Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Owner/Seller 2 Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(SSN's Required for IRS 1099s Reporting)

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

New Mailing Address: \_\_\_\_\_

Current Marital Status (circle) :

Single, Never Married	Currently Married
Divorced, not Remarried (Finalized)	Widowed, Not Remarried

First Mortgage With: \_\_\_\_\_

Acct # \_\_\_\_\_

Second Mortgage/Equity Line With: \_\_\_\_\_

Acct # \_\_\_\_\_

Would you like Capstone Title and their Attorney to prepare the new deed for \$75.00? (Purchases only)

Yes

No, we will have our own Attorney prepare the new deed and provide Capstone Title a copy prior to closing.

To Whom It May Concern:

I/we own the real estate located at the above listed address. I am selling/refinance my property and give authorization to release any information, including Payoff Statements, regarding my mortgage or other liens against it to Capstone Title Services, LLC

Thank you,

\_\_\_\_\_  
Seller/Mortgagor                      Date

\_\_\_\_\_  
Seller/Mortgagor                      Date

Return Form to Capstone Title via fax (800) 544-3540 or email to [title@capstonetitle.net](mailto:title@capstonetitle.net)